

SOIL INTERFACES FOR SUSTAINABLE DEVELOPMENT (ISMOM 2015)



Oral Presentation Guidelines

Oral presentations of volunteered papers are 15 minutes with 5 minutes for discussion. The keynote speakers are given 25 minutes with 5 minutes for discussion. Data projectors are the standard audiovisual equipment in each oral session. All presenters must bring their PowerPoint presentation on a USB memory key to the Registration Desk on the day before their presentation to have it pre-loaded on the session computers. Individual presentations then begin with the click of a mouse.

Oral Presentation Tips

- Create your presentation in PowerPoint format.
- Provide your PowerPoint presentation to the conference organizers. All presenters must bring their PowerPoint presentations to the Registration Desk at the meeting, at least one day before they are presenting, to have it pre-loaded on the session computer. Individual presentations then begin with the click of a mouse.
- Practice your presentation beforehand and time it.
- Volunteered papers are 20 minute presentations, including time for questions. Plan on making a 15 minute presentation to allow a few minutes for your introduction and to answer questions from the audience following your talk.
- Keynote speakers have 30 minutes to present their work, including time for questions.
- Use active words, short sentences. Words should reinforce visual material.
- Speak loudly and clearly.
- You may wish to bring business cards to share your contact information with other conference attendees.